

Deputy General Manager – Louisa County Water Authority – Open until Filled

Thank you for your interest in the Louisa County Water Authority. We are seeking a full-time Deputy General Manager. This position will be opened until filled. Interviews will begin the week of 9/23/2024.

Job Summary:

Louisa County Water Authority is seeking an experienced candidate in the water/wastewater industry to fill our Deputy General Manager position. The Deputy General is responsible for working closely with the General Manager to support proposals, projects, and personnel in an ever-changing environment while remaining patient, flexible, and resourceful to achieve strategic objectives.

A solid understanding of the complexities and challenges associated with working in public utility management is critical in this role. The successful candidate must have a firm understanding of technical work, be able to perform technical work, and have the ability to explain the work to non-technical individuals. The incumbent will be expected to establish cooperative and effective working relationships with colleagues, contractors, regulatory agencies, as well as with the general public. Additionally, strong written and verbal communication skills, problem solving abilities, conflict resolution, integrity, and a sense of humor are key characteristics to be successful in this role.

Louisa County Water Authority is a rapidly growing organization. The ideal incumbent is up to date on water/wastewater regulations and will assist the General Manager in overseeing and providing technical expertise for the daily operations of the water and sewer facilities with minimal supervision. The successful applicant may act as the General Manager in the absence of or on behalf of the General Manager as designated by the General Manager or Board of Directors.

About us: Louisa County Water Authority has been proudly serving the community since its incorporation in 1968. Our goal is to provide top quality drinking water to every tap in our system around the clock and to exceed all regulatory mandates when returning effluent back to the environment. The Authority operates one water treatment plant, four well systems, one raw water system, and three wastewater treatment plants. We are continuing to expand and grow with an additional water treatment plant slated to come online in the near future. As we acquire new facilities and additional customers, we are looking for enthusiastic, knowledgeable individuals to join our team.

Location: Louisa County Water Authority is a rural public utility ideally located in the rolling Central Piedmont region near the heart of Virginia. Richmond, Charlottesville, Fredericksburg, and the Lake Anna area are all an easy drive from the Town of Louisa. The county encompasses 514 square miles which are predominantly farm and forest lands, mixed with business, industrial, and residential properties.

Essential Functions of the Position:

This is a representative summary of the major duties and responsibilities performed in this position. The Deputy General Manager may be requested to perform job-related duties other than those specifically presented in this description.

- Assists with overseeing and providing technical expertise for the day-to-day operations.
- Maintains a cooperative, working relationship with both The Department of Environmental Quality (DEQ) and The Virginia Department of Health (VDH) to ensure that facilities operated by the Authority perform within regulatory standards.
- Directs, manages, oversees, and participates in the development of water and wastewater related Capital Improvement Program (CIP).
- Collaborates with the General Manager to oversee the financial operations of the Authority.
- Represents the Authority, on the behalf of the General Manager when designated, in matters with the Board of Directors, Board of Supervisors, Planning Commissioners, customers, staff, neighboring utilities, regulatory agencies, and citizen groups.

Knowledge, Skills, and Abilities:

To perform this job successfully, the individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- A comprehensive knowledge of functions, constraints, and obligations of public water and sewer utility, is required.
- Understanding of civil engineering principles, practices, and methods, as it applies to water and wastewater utilities, public works, and land development.
- Principles and practices of organizational management.
- Knowledge of financial management, budget preparation, and administration within a local government setting is preferred.
- Ability to analyze problem situations, determine needs and develop corrective actions.
- Ability to explain technical issues to non-technical individuals.
- Modern information technology uses and applications (Microsoft Office Suite).
- Must be able to establish and maintain cooperative working relationships with municipal, County and State officials, developers, contractors, engineers, legal advisors, staff, and citizens.

Education, Experience and Training:

- The individual must possess a bachelor's degree in civil, sanitary, or environmental engineering, physical sciences, construction management, public or business administration, finance, or a related field. A master's degree is desired. Equivalent experience combined with education will be considered.

- Experience in a governmental or water/wastewater industry is preferred.
- The individual should have at least minimum of five (5) years of progressive, related experience, including previous supervisory experience.

Benefits and Perks:

- Salary Range is \$83,200 - \$124,800 annually
- Affordable Health Insurance Coverage
- Participation in Virginia Retirement System with an optional 457 (b) retirement plan
- Holidays and Paid Time Off

How to apply:

For more information and for an application, please visit
<https://www.louisacountywaterauthority.org/>

Questions may be directed to Human Resources at 540-967-1122.